

HINTE

EXPO & CONFERENCE

General Terms and Conditions for Participation in CALL FOR SPEAKERS

Organiser: HINTE Expo & Conference GmbH

1. General Information Conference Speakers:

- a. Conference Speakers will receive an honorarium according to individual agreement.
- b. Presentations can be in classical format as well as interactive.
- c. For conference presentations, speakers receive a time slot of 45 minutes unless otherwise stated. This time includes a short speaker introduction and a short Q&A session after the presentation.
- d. Travel expenses will be reimbursed for Conference Speakers as per speaker agreement
- e. If required, 1 to 2 hotel nights will be booked by the organiser. Please inform the Organiser of your requirements.
- f. The fee will be invoiced using a invoice form which will be sent out after the event.
- g. Payment of the honorarium and reimbursement of travel expenses will be made after the event. We ask for prompt settlement of accounts no later than 3 weeks after the event.

2. General Information for Exhibitor Speakers:

- a. The fee for exhibitors per lecture slot will be as booked:
 - Package S: 875€ + VAT
 - Package M: 1.590€ + VAT
 - Package L: 2.900€ + VAT
- b. As a rule, exhibitors will be allocated a time slot of 30 minutes unless otherwise agreed on the EXPO-STAGE. This period includes a short speaker introduction and a short Q&A session after the presentation. An exact time slot will be given after the program has been finalised.
- c. The evaluation of the submitted presentations will be carried out by the Organiser. Applicants will be notified by e-mail after the program has been prepared whether their presentation submission could be included.
- d. Other formats such as panel talks, expert rounds, interviews or small workshops are also expressly welcome. Please note your ideas and suggestions in the "News" field.
- e. The organiser does not cover any travel expenses.

3. General Information for Special Partner Programs:

- a. The submitted presentations will be determined at the discretion of the Partner.
- b. The organiser does not cover any honorarium, travel expenses or further costs.

4. Submission of lectures and speakers:

- a. Presentation content as well as speaker data will only be entered by the Speakers via an online form.

FURTHER QUESTIONS?

Please contact: Emily Burlet | Tel: +49 (0)721 / 93 133-674 | Email: emily.burlet@hinte-expo.com
Organiser: HINTE Expo & Conference GmbH | Bannwaldallee 60 | D-76185 Karlsruhe

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- b. By entering and submitting the form, the speakers agree to the conditions of participation, the data protection guidelines and the financial regulations.

5. Use / publication of the presentations:

- a. The Speakers agree to the use and publication of the data submitted in the online form on the internet and in printed form for the purpose of press and public relations work (in particular for the promotion and event communication).
- b. The Speakers assure that any graphics, images, quotations and the like used in their contribution are free of third-party rights. Should third parties assert rights to such after publication on the Internet, you undertake to indemnify the Organiser against claims by such third parties. Your copyright in your contribution is not affected by this agreement.
- c. The Organiser reserves the right to record all presentations during the event and to stream them in real time as well as to publish them after the event. The Speakers give their consent to this.
- d. The Speakers agree that their personal data may be stored and processed within the organisation framework and event implementation in accordance with the legal provisions and to the extent required. This means, in particular, that the Organiser may contact the Speakers about the progress of the program planning and in the event of queries regarding the content.
- e. The Speakers agree that they may be photographed and/or filmed at the event and that these images/videos may be streamed live and stored, used and published in reports about the event, both in printed form and, in particular, online, in a media library and in networks accessible worldwide (the internet) and in so-called social networks (e.g., Facebook, Twitter, YouTube, Instagram, etc.).

YOUR CONTACT AT HINTE EXPO & CONFERENCE GMBH:

Emily Burlet

Tel: +49 (0)721 / 93 133-674

Email: emily.burlet@hinte-expo.com

Karlsruhe, August 2024

HINTE Expo & Conference GmbH, Bannwaldallee 60, 76185 Karlsruhe

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